SUNY AT UB - CSE DEPARTMENT
GRADUATE APPLICANT'S CHECKLIST

All Applicants:

☐ Completed online application by December 15 of the year prior to your proposed admission

☐ Application processing fee of $50 USD

☐ Area Selection Form (or complete inside online application)

☐ Three Letters of Recommendation (print out cover sheet from our website)

☐ Statement of Purpose (or complete inside online application)

☐ Original university transcript(s) from undergraduate and graduate school

☐ Original Graduate Record Exam (GRE) score report *(UB code 2925 / Dept. code 0402)* taken within 5 years of admit date

All International Applicants (in addition to the above items):

☐ Certified translation in English and school seal for each original transcript

☐ Original proof of degree including certified translation

☐ Original TOEFL score report *(UB code 2925 / Dept. code 78)* taken within 2 years of admit date

☐ International Applicant's Financial Form

☐ Original financial statement with bank seal for converted amount in US dollars dated within 1 year of admit date

Deadlines: December 15 - online application must be completed & officially submitted for formal review
December 31 – supporting materials should arrive to our department by this date

Please Note: this checklist is intended for your use only. It does not need to be returned.